

KOOTENAI ELECTRIC COOPERATIVE, INC.

Policy No. 3-14

I. SUBJECT: Meter Reading and Meter Access

II. OBJECTIVE:

To provide a standard metering methodology and process for the uniform reading of all meters.

III. POLICY:

- A. It shall be the policy of the Cooperative to provide a standard metering methodology (TWACS Powerline Carrier) for all members. Members not wishing to utilize the standard metering methodology may disconnect from the Cooperative system and become a self-generator.
- B. It shall be the policy of the Cooperative to periodically read (electronic and/or manual) the meter or meters of each member of the Cooperative. Meter readings will be used for the purposes of billing, forecasting, assessing and aiding the member in understanding their electrical consumption patterns.
- C. As a condition of receiving electric service from the Cooperative and as stated in the Cooperative's bylaws, a member shall allow the Cooperative's employees or agents access to the Cooperative's facilities located on the member's real property for the purpose of installation, inspection, maintenance and meter reading. The Cooperative's employees or agents shall use reasonable care so as not to cause any harm or damage to the member's property. If a member has a particular concern or requirement as to access, the member shall file a written request that access to the meter be conducted in a particular manner. The Cooperative's employee or agent shall endeavor to abide by such request if it is reasonable and if it does not unduly interfere with the Cooperative's rights to access the meter.
- D. If a member denies access to the Cooperative's employee or agent to the meter or meter base, then the Cooperative shall attempt to contact the member to determine the reason for the refusal to allow access and to determine whether or not there are reasonable conditions under which the member will allow access. If the member still refuses to allow reasonable

access, then the Cooperative may, after first giving five (5) days' written notice, discontinue electric service to the member.

IV. RESPONSIBILITY:

The General Manager of the Cooperative shall be responsible for administration of this policy.

Adopted: 02/20/92
Amended: 04/28/11
01/17/12

Attested: _____
Secretary