

PROJECT BID DOCUMENTATION CHECKLIST

Please ensure all documents are signed, dated, and included with your bid.

- _____ Bid Proposal – Hard copy submitted to KEC**
- _____ Bid Bond
- _____ Lobbying Certification
- _____ Debarment Certification
- _____ Addendum 1 (if applicable)
- _____ Addendum 2 (if applicable)
- _____ Bid spreadsheet returned to bids@kec.com

**To adhere to best practices, all bids will be opened at the same time by a committee. Therefore, a hard copy of your bid proposal is required. Electronic copies may also be sent to bids@kec.com but a sealed bid that may be opened with all others to ensure impartiality in the bidding process is required.