

Level of Risk to Cooperative	Type of Work (Examples)	Pre-Qualification Requirements
<p><b>Low</b></p> <p>Pre-qualification Requirements: 1-5</p>	<ul style="list-style-type: none"> <li>• Building maintenance</li> <li>• Truck washing</li> <li>• Landscaping</li> <li>• Training</li> </ul>	<ol style="list-style-type: none"> <li>1. Contractor contact information and W-9</li> <li>2. Insurance certificate</li> <li>3. Comments/exceptions list to KEC contract or service agreement terms and conditions</li> <li>4. Background check/bonded employees if working on KEC premises.</li> <li>5. Minimum 1-3 references</li> </ol>
<p><b>Medium</b></p> <p>Pre-qualification Requirements: 1-17</p>	<ul style="list-style-type: none"> <li>• Boring or trenching only</li> <li>• Hole drilling</li> <li>• Offline equipment testing</li> <li>• Inspection</li> <li>• Right of Way Consulting</li> <li>• Engineering</li> <li>• Surveying</li> <li>• IT</li> </ul>	<ol style="list-style-type: none"> <li>6. Workers comp experience modifier rate.</li> <li>7. Acceptable Health and Safety policy and programs.</li> <li>8. Contractor experience statement with current project.</li> <li>9. Resumes of key personnel, individual licensure or certification, and firm licensure</li> <li>10. Total number of direct employees and sub-contract employees per classification.</li> <li>11. Number of direct and sub-contract employees assigned to project per classification.</li> <li>12. Backlog project count and total manhours.</li> <li>13. Resource availability statement for current project.</li> <li>14. OSHA 300/300A logs or similar safety performance records for last 5 years.</li> <li>15. New vendor cyber security culture assessment.</li> <li>16. Contractor experience statement with cooperative model and process.</li> <li>17. Minimum 5 references</li> </ol>
<p><b>High</b></p> <p>Pre-qualification Requirements: 1-20</p>	<ul style="list-style-type: none"> <li>• Vegetation Management</li> <li>• Online equipment testing</li> <li>• Line contracting/ construction</li> </ul>	<ol style="list-style-type: none"> <li>18. Number of similar projects executed per year for last 5 years</li> <li>19. Value of similar projects executed per year for last 5 years</li> <li>20. Highest and lowest value project in last 5 years</li> </ol>